

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 August 18, 2015

3
4 PRESENT ABSENT

5 Michael E. Snook, Council President X
6 Beverly L. Hackenberg, Vice President X
7 Troy A. Berkheiser, Council Member X
8 Paul E. Bottiger, Council Member X
9 Bryan E. Rohland, Council Member X
10 Tod M. Steese, Council Member X
11 David M. Cooney, Mayor X
12 Jeremiah D. Runkle, Solicitor X
13 Douglas R. Bickhart, Chief of Police X
14 Margaret A. Metzger, Borough Manager X
15 Robert M. Rowe, Borough Project Manager X
16 Misty L. Ross, Assistant Secretary X

17
18 The regular meeting of Mifflinburg Borough Council was called to order at 7:00 PM.

19
20 Visitors present at this meeting were Alan Wagner, Chris Brady, Doug Shirk, Cathi Shirk, Jerry L. Wolfe,
21 Mark E. DeFord, Charlene K. DeFord, Carol Oberlin, Jeff Kline, Yvonne Marr, Mike Marr, Mark Foose,
22 James Foose, Louise Foose and Michele Foose.

23
24 Mr. Snook announced that the Public Hearing to consider Ordinance No. 2015-05; Abandoning any and
25 all rights, title and interest in the opened portion of 7th Street which lies between Cherry Street and Walnut
26 Street has been deferred. Mr. Runkle explained that he has prepared the ordinance to abandon a section of
27 7th Street between Cherry and Walnut Streets at the request of Ritz Finance Company. The adjacent
28 property owners were notified and a Public Hearing was supposed to be conducted at the beginning of
29 tonight's meeting; however he inadvertently transposed two (2) of the letters in the email address when
30 emailing the public notice to *The Union County Times* for advertising. As a result, *The Union County*
31 *Times* never received the public notice and the legally required advertising did not occur. The Public
32 Hearing has been deferred until the Tuesday, September 15, 2015 regular Borough Council meeting. Mr.
33 Runkle advised Borough Council that they should allow visitors present at tonight's meeting the
34 opportunity to comment since they're here. Mr. Snook stated that prior to receiving public comment, he
35 would like to allow Sergeant Frederick Dyroff, of the Pennsylvania State Police (PSP) at Milton, and
36 Captain David J. Young, of the PSP at Montoursville, to go ahead.

37
38 Sergeant Frederick Dyroff, of the PSP at Milton, informed Borough Council that he is present at tonight's
39 meeting along with his Commanding Officer, Captain David J. Young, of the PSP at Montoursville, to
40 recognize two (2) Mifflinburg Police Officers: Officer Michele L. Foose and Chief Douglas R. Bickhart,
41 for their quick action in apprehending the actor who held up the West Milton State Bank located at 40
42 Hardee's Drive with a shotgun. Captain Young presented Officer Foose and Chief Bickhart with a Troop
43 Commander's Letter of Commendation which read as follows:

44
45 A Troop Commander's Letter of Commendation is hereby awarded to you in recognition of you
46 actions on June 17, 2015, after notification was received that the West Milton State Bank in West
47 Buffalo Township was robbed at gun point and the actor fled in a silver Chevrolet Monte Carlo.

48
49 You immediately responded to the area of East Walnut Street in Mifflinburg and observed the
50 suspect vehicle and operator travelling westbound. You positioned your patrol car in front of the
51 suspect vehicle and with assistance from Chief Bickhart/Officer Foose, you conducted a felony
52 vehicle stop and ordered the suspect from the vehicle and successfully took him into custody. A
53 cursory check of the suspect vehicle revealed a shotgun used during the robbery, as well as, US
54 currency stolen from the bank. The suspect, vehicle, and all related evidence were turned over to
55 PSP Milton for investigation and processing. The suspect was later driven to the West Milton
56 State Bank by troopers for a drive-by visual identification by bank employees, who positively
57 identified him as the actor.

58
59 Without your quick response the actor in this case may have evaded law enforcement for an
60 undetermined amount of time. Your actions are to be commended. I therefore award you this
61 Troop Commander's Letter of Commendation for the exceptional commitment to duty you
62 demonstrated during this incident.

63
64 Sincerely

65
66 Captain David J. Young
67 Commanding Officer - Troop F, Montoursville

68 Captain Young stated that on behalf of the PSP, Troop F - Montoursville and Troop F - Milton, he wants
69 to thank Chief Bickhart and Officer Foose for their assistance in this matter and for their service to the
70 public.

71
72 Mr. Snook inquired if there were any visitors present at tonight's meeting who would like to comment on
73 Ordinance No. 2015-05; Abandoning any and all rights, title and interest in the opened portion of 7th
74 Street which lies between Cherry Street and Walnut Street.

75
76 Mr. Doug Shirk, a resident from 638 Walnut Street, inquired why Ritz Finance Company wants to close
77 7th Street between Cherry Street and Walnut Street. Mr. Alan Wagner, Owner of Wagner's Surveying,
78 LLC, explained that Ritz Finance Company recently purchased the Wagner Building. The abandonment
79 of 7th Street would be the first step in following the local and county protocols and requirements to turn
80 the area east of 7th Street into a paved parking facility which would adjoin to the existing parking area to
81 create a larger, cleaner, more professional parking area for the customers of Rishel's Meats, the Hair
82 Salon and the Rusty Rail. The abandonment of 7th Street will add as many as fifteen (15) new parking
83 spaces to alleviate street parking levels. Mr. Wagner illustrated the Subdivision & Land Development
84 plans that are currently being proposed.

85
86 Mrs. Cathi Shirk, a resident from at 638 Walnut Street, expressed that her main concern is regarding the
87 noise ordinance and inquired if there were any noise barriers proposed. Mr. Wagner stated that to his
88 knowledge there aren't any barriers being proposed at this time; however the plans haven't been officially
89 approved by the Mifflinburg Planning Commission. Mr. Rohland indicated that in accordance with
90 Chapter 29 of the Borough Code, parking and loading areas shall be fenced or screened in if adjacent to a
91 residential district and if greater than five parking spaces in size. Fencing shall be well maintained and
92 made of solid material or ornamental plants a minimum of four (4) feet in size.

93
94 Mr. Jeff Kline, General Manager of Designer Homes, clarified that part of closing this section 7th Street is
95 not only to add addition parking spaces, but to make this whole area safer for the public. Mr. Snook
96 inquired as to whether or not it would be better if Borough Council closes all of 7th Street rather than just
97 the section between Cherry Street and Walnut Street. Mayor Cooney expressed that he believes the traffic
98 flow will definitely change at this end of Walnut Street and that it would be prudent to wait a month or
99 two (2) until after the Rusty Rail Brewing Co. opens to see what happens as their business increases. Mr.
100 Rohland stated that there are also other options instead of closing 7th Street. Mayor Cooney agreed with
101 Mr. Rohland and added that there's a very large unknown on what will happen with the traffic flow.

102
103 Mr. Snook inquired if it would be advantageous for Borough Council to have a committee meeting prior
104 to the Tuesday, September 15, 2015 regular Borough Council meeting to further discuss the closure of 7th
105 Street. Mr. Bottiger stated that it seems like there should be a committee meeting held since there seems
106 to be two (2) opposing sides. A Property Committee meeting was scheduled for Tuesday, September 1,
107 2015 at 7:00 PM. Mrs. Metzger announced that all committee meetings are opened to the public.

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109
110 Motion by: Beverly L. Hackenberg
111 Second by: Paul E. Bottiger

112
113 **MOTION: To approve the minutes of the Tuesday, July 21, 2015 regular meeting of Mifflinburg**
114 **Borough Council.**

115
116 Approved via unanimous voice vote.

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119 Motion by: Troy A. Berkheiser
120 Second by: Paul E. Bottiger

121
122 **MOTION: To approve payment of Bill List #2015-08 in the amount of \$495,925.56.**

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124 Yes – Mr. Berkheiser, Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Snook

125
126 No – None

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135 Motion by: Paul E. Bottiger
136 Second by: Troy A. Berkheiser

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138 **MOTION: To approve the Mifflinburg Borough Zoning Report for July 2015 and authorize**
139 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$336.70.**

140
141 Yes – Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Berkheiser, Mr. Snook

142
143 No – None

144
145
146 Mrs. Metzger informed Borough Council that Mr. Runkle received a request from Zito Media for a Pole
147 Attachment Agreement. Subsequent to receiving the request, Mr. Runkle provided Zito Media with a
148 draft agreement. Zito Media has returned the signed agreement to Mr. Runkle together with all of the
149 required Bonding and Insurance information. Borough Council action is requested to authorize execution
150 of this agreement. Mrs. Metzger added that Zito Media has also submitted a request for forty-two (42)
151 pole attachments and the required fee for this application.

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153 Motion by: Beverly L. Hackenberg
154 Second by: Tod M. Steese

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156 **MOTION: To authorize execution of the Pole Attachment Agreement between the Borough of**
157 **Mifflinburg and Zito Media.**

158
159 Approved via unanimous voice vote.

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161
162 Mrs. Metzger reported that she met with a representative from Service Electric and was given a Pole
163 Attachment request for forty-five (45) poles. A discussion was held; Mrs. Metzger informed Borough
164 Council that the Borough Staff is working to respond to this request by providing Service Electric with an
165 estimate of the make ready costs for this work.

166
167 Mr. Runkle interjected that he also provided an updated Pole Attachment Agreement to be provided to
168 Windstream Communications since their agreement is expired and outdated. Mr. Runkle added that
169 Windstream Communications still have an outdated Cable Franchise Agreement which has not been
170 addressed. Mr. Runkle stated that as the discussion between him and the representative from Windstream
171 Communications develops for the Pole Attachment Agreement, he'll look for the right opportunity to
172 address the outdated Franchise Agreement.

173
174 Mrs. Metzger reminded Borough Council that back in the 90's the Mifflinburg Area School District
175 (MASD) attached their own fiber lines, from the Administration Building located at 178 Maple Street
176 down to the Mifflinburg Area Middle School located at 100 Mabel Street to several of the Borough's
177 utility poles. This attachment was approved by Borough Council via a letter and without cost to the
178 MASD. Borough Council took action at the Tuesday, July 21, 2015 regular Borough Council meeting to
179 authorize Mr. Runkle to prepare a Pole Attachment Agreement between the Borough of Mifflinburg and
180 the MASD. Mr. Runkle informed Borough Council that the Pole Attachment Agreement between the
181 Borough and the MASD has not been completed yet; it's on his list of things to accomplish.

182
183 Mrs. Metzger reported that in response to all of the ongoing Pole Attachment Agreements and requests,
184 Mr. Jason W. Mitchell, the Borough Public Works Supervisor, and the Borough Electric Department have
185 completed a survey of existing poles and attachments, so that Mr. Rowe can update the Borough's GIS
186 maps with the current attachment information so that the Borough can more easily determine what should
187 be billed to each agreement holder.

188
189 Mr. Rowe provided Borough Council with an update on the status of the Walnut Street Project. Mr.
190 Rowe reported that he anticipates that Uni-Tec will submit the first set of design plans for the Walnut
191 Street Project within the next couple of days. Borough Management will review the preliminary design
192 plans and meet with Uni-Tec subsequent to review. Mr. Rowe informed Borough Council that the
193 Borough Staff will be completing some preliminary work to finalize location of some of the Borough's
194 utilities in preparation for the Walnut Street Project. The Borough Staff will also be planning for the
195 installation of some new valves in order to be able to shut-off smaller service areas during this project
196 work and improve the water distribution system.

197
198

199 Mrs. Metzger provided Borough Council with an update on the status of the improvements at the
200 Mifflinburg Hose Company Building located at 325 Chestnut Street. Mrs. Metzger reported that Mr.
201 Rowe has been working with Mr. Ted L. Strosser, Strosser Architecture & Conservation, Inc., to get the
202 final contracts in place for the masonry repairs/painting at the Hose Company. The contracts have been
203 delivered and Borough Council action is requested to authorize signature.

204
205 Motion by: Beverly L. Hackenberg

206 Second by: Bryan E. Rohland

207
208 MOTION: To authorize signature of the final contracts for the masonry repairs/painting at the
209 Mifflinburg Hose Company Building located at 325 Chestnut Street.

210
211 Approved via unanimous voice vote.

212
213
214 Mrs. Metzger reported that the bid opening for paving and double bituminous seal coat for the 2015
215 Annual Street and Alley Paving Project was held on Thursday, August 13, 2015 at 1:00 PM. Mr. Rowe
216 informed Borough Council that he and Mr. Jason W. Mitchell, the Borough Public Works Supervisor, met
217 with Mr. Brian Haight, the Borough's local PennDOT Local Service Representative, to review the list for
218 the Annual Street and Alley Paving Project. A copy of the bid tabulation has been included in the
219 information tonight which reads as follows:

220
221 Seal Coat Bids

- | | |
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| 222 1. Midland Asphalt Materials, Inc. | \$ 71,531.44 |
| 223 2. Hammaker East LTD | \$ 56,773.74 |

224
225 Paving Bids

- | | |
|--|--------------|
| 226 1. HRI, Inc. | \$117,194.10 |
| 227 2. Glenn O. Hawbaker | \$152,620.00 |
| 228 3. New Enterprize Stone & Lime Co. | \$104,255.20 |
| 229 4. Dave Gutelius Excavating, Inc. | \$114,337.55 |

230
231 A discussion was held; Mr. Rowe requested Borough Council action to award the double bituminous seal
232 coat proposal to Hammaker East LTD in the unit price amount of \$56,773.74; the paving proposal to New
233 Enterprize Stone & Lime Co. in the unit price amount of \$104,255.20, contingent upon receipt of the
234 completed Anti-Collusion affidavit.

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236 Motion by: Troy A. Berkheiser

237 Second by: Bryan E. Rohland

238
239 MOTION: To award the double bituminous seal coat proposal for the 2015 Annual Street and Alley
240 Paving Project to Hammaker East LTD in the unit price amount of \$56,773.74; the paving proposal
241 for the 2015 Annual Street and Alley Paving Project to New Enterprize Stone & Lime Co. in the
242 unit price amount of \$104,255.20, contingent upon receipt of the completed Anti-Collusion affidavit.

243
244 Yes -- Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Berkheiser, Mr. Bottiger, Mr. Snook

245
246 No -- None

247
248
249 Mrs. Metzger informed Borough Council that she received a request from Ms. Karen Fritz, Preservation
250 Mifflinburg Incorporated (PMI) Board President, concerning PMI's interest in the Little Log House
251 property located at 308 Market Street. PMI Board Members have inspected the Little Log House with
252 their consultant, Frank Stroik, and again with a representative from the State Historical Commission and
253 the Codes Office. PMI Board Members are requesting that a Property Committee meeting be scheduled
254 to discuss how a lease might be structured and to review some of the conditions included in the previous
255 lease so that they can further consider this matter with their Board. Mr. Bottiger scheduled a Property
256 Committee meeting for Tuesday, September 1, 2015 at 6:30 PM.

257
258 Mrs. Metzger provided Borough Council with an update on the status of New Communities Program Elm
259 Street Project -- Phase III. Mrs. Metzger reported that Larson Design Group has received all of the final
260 closeout documentation from McBryan Contracting, the contractor for this project, and is recommending
261 approval. Mrs. Metzger reminded Borough Council that there was an invoicing issue with Payment
262 Application No. 2; there was a charge of \$750.00 included in the billing for work that was incurred in
263 order to meet ADA requirements. This charge was withheld from Payment Application No. 2 since the
264 charge is still being discussed and the work wasn't completed as it was originally designed. Borough
265 Management is requesting an executive session to discuss the invoicing issue.

266 Mrs. Metzger reported that she continues to work with the Pennsylvania Infrastructure Investment
267 Authority (PENNVEST) and HRG, Inc. Financial Services Assistance to obtain the final payment from
268 PENNVEST and to close out the Wastewater Treatment Plant Project and loan. The final payment
269 request has been submitted and received and the Borough awaits the new amortization schedule.
270

271 Mrs. Metzger informed Borough Council that she has contacted Mr. Neal Lewis, of Wagner, Dreese,
272 Elsasser & Associates, P.C., on several occasions to request that the finalized audit be presented to her for
273 the preparation of the Management's Discussion and Analysis. The deadline to file this report with
274 PENNVEST is Wednesday, September 30, 2015. Mrs. Metzger clarified that she has still not received the
275 report and is concerned that this may hold up the final distribution request that has been filed with
276 PENNVEST.
277

278 Mrs. Metzger reported that she was contacted by an alternate governmental liability insurance provider
279 with an interest in providing a quote for coverage. In order to proceed, they will need the Borough's past
280 three (3) years of loss runs. H.A. Thompson, the Borough's current agent, requires that the Borough
281 provide them with a request for this information in writing, notifying them that the Borough may be
282 leaving the PIRMA insurance pool. Borough Council action is requested to authorize the Borough to
283 send this letter to obtain some comparative insurance pricing.
284

285 Motion by: Troy A. Berkheiser
286 Second by: Paul E. Bottiger
287

288 **MOTION: To authorize Mrs. Metzger to send a letter to H.A. Thompson, the Borough's current**
289 **agent, requesting the Borough's past three (3) years of loss runs, in to obtain some comparative**
290 **insurance pricing.**
291

292 Approved via unanimous voice vote.
293
294

295 Mrs. Metzger informed Borough Council that that she received a request via email from the Mifflinburg
296 Softball Booster Club which reads as follows:
297

The Mifflinburg Softball Booster Club would like to hold a 5k run on Thursday, December 31,
2015 at 6:00 PM. We have secured event insurance and is available upon request. The race
course would be starting at 8th and Park Streets, it would head out 8th Street to Green Ridge
Road, taking a left on Green Ridge Road to Pleasant Grove Road, baring left on Pleasant Grove
Road to Grand Valley Road, then coming back in 8th Street and finishing at the Rusty Rail
Brewing Company. We would be asking for permission to place port-a-potties for the runners in
the park, electric at the pavilion if needed and if there would be snow possibly plowing the
parking lot in the pavilion and tennis court area. We will have volunteers manning all
intersections and have contacted ambulance personnel. If you have any questions, please email
or call me. Thanks in advance for the considerations.

Bev Hackenberg
Vice President
Mifflinburg Softball Booster Club

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313 A copy of the email has been included in the information tonight. Borough Council action is requested
314 authorize the Mifflinburg Softball Booster Club to utilize the Mifflinburg Community Park on Thursday,
315 December 31, 2015 at 6:00 PM to conduct a 5k Event as requested above contingent upon a certificate of
316 insurance.
317

318 Motion by: Paul E. Bottiger
319 Second by: Tod M. Steese
320

321 **MOTION: To authorize the Mifflinburg Softball Booster Club to utilize the Mifflinburg**
322 **Community Park on Thursday, December 31, 2015 at 6:00 PM to conduct a 5k Event as requested**
323 **above contingent upon a certificate of insurance.**
324

325 Approved via unanimous voice vote.
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330

331 Mrs. Metzger reported that Mr. Ron Bollinger, Park/Pool Director, is requesting Borough Council action
332 to reimbursement the following two (2) lifeguards that have conducted Lifeguard Instruction Services in
333 addition to their regular duties at the at the Mifflinburg Community Pool this summer:

- 334 1. Mr. Matt Wells
- 335 2. Miss Maura McLaughlin

336
337
338 Mrs. Metzger clarified that both Mr. Wells and Miss McLaughlin would be reimbursed at the hourly Head
339 Lifeguard rate. Borough Council action is requested on this matter.

340
341 Motion by: Bryan E. Rohland
342 Second by: Beverly L. Hackenberg

343
344 **MOTION: To reimburse Mr. Matt Wells and Miss Maura McLaughlin for the Lifeguard**
345 **Instruction Services they conducted in addition to their regular duties at the Mifflinburg**
346 **Community Pool this summer.**

347
348 Yes – Mr. Rohland, Mr. Steese, Mr. Berkheiser, Mr. Bottiger, Mrs. Hackenberg, Mr. Snook

349
350 No – None

351
352
353 Mrs. Metzger informed Borough Council that she received a request from Mr. Kevin Walter, owner of
354 BaseTactics, which reads as follows:

355
356 To the Council Members of the Borough of Mifflinburg,

357
358 Thank you for your time in reviewing this proposal for the potential use of the Mifflinburg Park
359 for our business. My name is Kevin Walter – I am a 2003 graduate of Mifflinburg High School
360 who recently moved back to the area after living in Denver for 6+ years. I just did what any
361 other average person in my position would do: I sold my house/investments in Colorado, and
362 bought a mobile laser tag business for older kids and adults.

363
364 My time in Colorado does not make me a Broncos fan. I promise.

365
366 My wife and I started the business to teach youth/adults the value of team-based play and what
367 working together in a high-adrenaline environment felt like. There are no individual heroes in
368 our games, and teams win or fail together. Thus, we named our business BaseTactics off of that
369 model of gameplay.

370
371 The great thing about this is that anyone can play. From a gamer who doesn't really like any
372 other sport, to the girl/guy who's never even touched a toy gun, anyone can pick this up and
373 have a good time. Twenty minutes of play (with running/sprinting) can burn between 200-300
374 calories, so it can be a great way to get a little exercise in without it feeling like real exercise.
375 Our goal is to give the community another "fun thing to do" in Mifflinburg.

376
377 A little about the business:

378
379 Overview: Unlike traditional indoor laser tag, electricity is not required, nor does an area have to
380 be dark to play. Players wear a headband designating their team color (blue or red) with the
381 sensor attached via cable from the laser gun to said headband. These laser guns are super
382 accurate: they can shoot a football field away and are all equipped with laser-dot scopes. Each
383 player has a designated amount of "hit points" before they are deactivated from the game and are
384 required to walk back to their team's starting point. Once they walk within a certain distance,
385 their guns will be reactivated and play can continue. The team with the least amount of
386 deactivations wins the match. The ref can start and stop all games, and will be on the field at all
387 times.

388
389 Detailed Gameplay: Matches will be 20 minutes long and up to 22 people can play at one time,
390 though depending on the space, this may be less. A typical match will be 5 versus 5.
391 BaseTactics will set up additional "cover" giving players more to hide behind. Our cover
392 consists of four 10x10 shade tents with tarps (that are weighed down on each leg), and plywood
393 walls set in a safe criss-cross formation. The object of the game is to tag as many players as
394 possible before the 20 minutes is up.

395
396

397 Space/Area of Play: We will only need a section of the park: the area where the mini-golf used
398 to be set up, the volleyball courts and the green area to the right of the pavilions (if the Rails to
399 Trail are in front of you) to that right-side boundary of the park. Players would not be permitted
400 to be on any road, nor would they be allowed in the actual pavilion area. We would play around
401 the two silver cylinder buildings. No play would happen on the playground/baseball field/
402 tennis courts/gazebo/or that green area in front of the pool entrance. Any player who disobeys
403 these rules will be banned from further play.
404

405 Safety + Insurance: BaseTactics is fully insured through Purdy Insurance up to two million in
406 liability + property. We would agree to add the Borough to our rider as requested. Though it is
407 considered "laser tag", there are no actual lasers in any of our equipment. All guns shoot infra-
408 red light (much like a household tv remotes), and if requested, we do have a declaration from the
409 manufacture that no lasers are used in any of the equipment on file. There are no projectiles, and
410 therefore no safety equipment is required. Every Player playing will, however, be required to
411 sign a liability waiver that our insurance has approved and anyone refusing to do so (or, if a
412 minor, can't get a parent to sign) will not be allowed to play. All players will receive a "safety
413 briefing" on what is and is not allowed during play, the boundaries, and how players are to
414 conduct themselves. Each laser gun also has obvious orange tips.
415

416 Age: Ten and up
417

418 Cost: The cost is \$7.00 for one match of 20 minutes. Players can pay cash or card.
419

420 Days Requested: If possible, we would like to reserve Tuesdays in the park areas requested
421 above at 2:00 PM – 8:00 PM, or until the park closes. We would do this every Tuesday from
422 here (or as soon as we get all documentation taken care of) until the end of the season, with the
423 last being October 27th. We will adjust the schedule as needed, but will never go earlier or later
424 as 2:00-8:00. We would be very flexible with any other scheduled event.
425

426 We also agree to the \$250.00 security deposit and to follow all rules of the park.
427

428 I do understand that this is a unique concept, and that you may have additional questions: if so
429 you may contact me on my cell.
430

431 Thank you all for your time, I look forward to hearing from you further.
432

433 Best Regards,
434 Kevin Walter
435

436 Mr. Walter has already completed the required paperwork and provided a copy of his certificate of
437 insurance. A copy of the information received has been included in the information tonight. Borough
438 Council action is requested on this matter.
439

440 Motion by: Tod M. Steese
441 Second by: Paul E. Bottiger
442

443 **MOTION: To authorize Mr. Kevin Walter, owner of BaseTactics, to utilize a section of the**
444 **Mifflinburg Community Park as detailed, every Tuesday from 2:00 PM – 9:00 PM until the end of**
445 **the season (October 27, 2015) in order to conduct a laser tag event.**
446

447 Approved via unanimous voice vote.
448
449

450 Mrs. Metzger reported that Mr. Steve Engle, disability policy Consultant for the Borough, is
451 recommending that Borough Council take action to renew the Borough's Term Life Insurance and Short
452 and Long Term Disability Policies with US Able Life
453

454 Motion by: Beverly L. Hackenberg
455 Second by: Paul E. Bottiger
456

457 **MOTION: To renew the Borough's disability policy with US Able Life.**
458

459 Yes – Mr. Steese, Mr. Berkheiser, Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Snook
460

461 No – None
462
463

464 Mrs. Metzger informed Borough Council that Mr. Steve Forcheskie, General Manager of Ritz-Craft's
465 Northeast Division, has contacted her concerning a letter that he received from Micah Wineberg,
466 PennDOT Highway Beautification. The letter states that the directory sign that's located at Industrial
467 Park Road needs to be removed because it's in the PennDOT right-of-way. The sign must be removed by
468 the end of the month or PennDOT will remove the sign and charge Ritz-Craft for it. Mr. Rohland
469 recommended that Mr. Forcheskie should contact State Representative Fred Keller, at the Mifflinburg
470 Government Center located at 343 Chestnut Street, Suite 1. A discussion was held; Mrs. Metzger
471 clarified that she wants to further investigate the right-of-way and then will refer to Mr. Keller if
472 necessary.

473
474 Mrs. Metzger requested an executive session to discuss several personnel matters and potential litigation.

475
476 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
477 July 2015 included in the information tonight.

478
479 Mayor Cooney reminded Borough Council that there is a vacancy on the Mifflinburg Civil Service
480 Commission. Mayor Cooney reported that he spoke to Mr. Snook and Mr. Snook has agreed to fill the
481 vacancy. Borough Council action is requested to appoint Mr. Snook to the Mifflinburg Civil Service
482 Commission with a term that extends through Thursday, December 31, 2015.

483
484 Motion by: Troy A. Berkheiser

485 Second by: Tod E. Steese

486
487 **MOTION: To appoint Mr. Michael E. Snook to the Mifflinburg Civil Service Commission with a**
488 **term that extends through Thursday, December 31, 2015.**

489
490 Approved via unanimous voice vote.

491
492
493 Chief Bickhart presented Borough Council with some Monthly Highlights for the Mifflinburg Police
494 Department for July 2015.

495
496 Mrs. Hackenberg requested an executive session to discuss Non-uniformed Negotiations.

497
498 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
499 Development (MRED) Alliance. Mayor Cooney provided Borough Council with an update on the
500 following businesses in the Borough:

- 501
502 1. Tom Sweet's property located at 313-315 Chestnut Street has sold. The property has been
503 purchased by Central Pennsylvania Endodontics.

504
505 Mr. Snook informed Borough Council that they received a copy of the Engineer's Report for July 2015
506 included in the information tonight.

507
508 Mayor Cooney informed Borough Council that he and Mrs. Metzger represented the Borough of
509 Mifflinburg attending the soft opening of the Rusty Rail Brewing Co.

510
511
512 Mr. Snook called an executive session to discuss potential litigation and personnel matters. An executive
513 session was held from 8:46 PM to 9:29 PM.

514
515
516 Motion by: Troy A. Berkheiser

517 Second by: Paul E. Bottiger

518
519 **MOTION: To pay McBryan Contracting \$750.00 and accept the final closeout documentation for**
520 **the New Communities Program Elm Street Project – Phase III.**

521
522 Yes – Mr. Berkheiser, Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Snook

523
524 No – None

525
526
527
528
529
530

531 Motion by: Beverly L. Hackenberg
532 Second by: Bryan E. Rohland

533
534 MOTION: To extend Mr. Bradley Sauers's probationary period until Tuesday, October 20, 2015.

535
536 Approved via unanimous voice vote.

537
538
539 Motion by: Beverly L. Hackenberg

540 MOTION: To adjourn the Mifflinburg Borough Council meeting.

541
542 Approved via unanimous voice vote.

543
544
545
546 Meeting adjourned at 9:30 PM.

547
548 Respectfully Submitted,

549
550
551 Misty L. Ross
552 Assistant Borough Secretary