

MINUTES OF MIFFLINBURG BOROUGH COUNCIL

April 19, 2016

PRESENT ABSENT

Beverly L. Hackenberg, Council President
Tod M. Steese, Vice President
Troy A. Berkheiser, Council Member
Paul E. Bottiger, Council Member
Richard J. Fry, Council Member
Duane L. Zimmerman, Council Member
David M. Cooney, Mayor
Jeremiah D. Runkle, Solicitor
Douglas R. Bickhart, Chief of Police
Margaret A. Metzger, Borough Manager
Robert M. Rowe, Borough Project Manager
Misty L. Ross, Assistant Secretary

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The regular meeting of Mifflinburg Borough Council was called to order at 7:00 PM.

Visitors present at this meeting were Karen Fritz and Brenda Ocker.

Mrs. Hackenberg conducted a Public Hearing for Ordinance No. 2016-02; Adopting the 2015 version of the International Property Maintenance Code (IPMC). There being no comments or discussion the hearing concluded at 7:02 PM.

Mrs. Hackenberg conducted a Public Hearing for Ordinance No. 2016-03; Amending Chapter 1 *Administration and Government*, Part 7 *General Employee Benefits*, Subpart B *Deferred Compensation Plan* to terminate and liquidate that existing plan. There being no comments or discussion the hearing concluded at 7:03 PM.

Motion by: Paul E. Bottiger
Second by: Richard J. Fry

MOTION: To adopt Ordinance No. 2016-02; Adopting the 2015 version of the International Property Maintenance Code (IPMC).

Approved via unanimous voice vote.

Motion by: Paul E. Bottiger
Second by: Richard J. Fry

MOTION: To adopt Ordinance No. 2016-03; Amending Chapter 1 *Administration and Government*, Part 7 *General Employee Benefits*, Subpart B *Deferred Compensation Plan* to terminate and liquidate that existing plan.

Approved via unanimous voice vote.

Motion by: Tod M. Steese
Second by: Troy A. Berkheiser

MOTION: To approve the minutes of the Tuesday, March 15, 2016 regular meeting of Mifflinburg Borough Council.

Approved via unanimous voice vote.

Motion by: Troy A. Berkheiser
Second by: Paul E. Bottiger

MOTION: To approve payment of Bill List #2016-04 in the amount of \$923,275.70.

Yes – Mr. Berkheiser, Mr. Bottiger, Mr. Fry, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

No – None

69 Mrs. Karen Fritz and Ms. Brenda Ocker, Preservation Mifflinburg Inc. (PMI) Board Members, attended
70 tonight's meeting regarding the placement of banners at the Gutelius Log House Museum located at 432
71 Green Street and the Little Log House located at 308 Market Street. Ms. Ocker informed Borough Council
72 that about two (2) years ago, PMI purchased two (2) banners from MHRA: one (1) for at the Gutelius
73 House Museum and one (1) for at the Little Log House. Ms. Ocker displayed one (1) of the banners that
74 PMI purchased from MHRA and requested the Borough's assistance to place these banners.
75

76 Mrs. Metzger reported in accordance with Ordinance No. 2013-01 which regulates the placement of
77 banners in the public right-of-way of streets, roads and alleys located in the Borough, banner will be
78 permitted for a period not-to-exceed sixty (60) days, provided the organization has complied with all
79 requirements of this chapter and has been issued a banner permit. All banners shall meet the following
80 requirements:
81

82 A. Vertical Banners.

- 83 1. Vertical banners are temporary vertical signs composed of flexible material that are
84 suspended from rods and brackets attached to metal streetlight poles ("poles") located in
85 the public ROW.
- 86 2. General Requirements. Vertical banners must:
 - 87 a. Be sized to fit the Borough's existing brackets as established by Council from time to
88 time.
 - 89 b. Only be installed at designated locations approved by the Borough from time to time
90 by resolution.
 - 91 c. Not be erected in a manner or location that either creates an unsafe condition for
92 motor vehicles, bicycles, or pedestrian traffic or interferes with the view of traffic
93 signs, signal or devices.
 - 94 d. Be provided to the Borough a minimum of one week in advance of placement and be
95 constructed to meet the Borough's pole hardware requirements.
 - 96 e. Not include for display vulgar, lewd, distasteful, or otherwise offensive language or
97 design components.
 - 98 f. Not be attached to poles bearing traffic signals.

99
100 Mr. Runkle advised Borough Council that the placement of these banners year round would make them
101 Banner Signs which is regulated under the terms and conditions of the Mifflinburg Borough Zoning
102 Ordinance. Borough Council does not have the authority to approve this request. A lengthy discussion was
103 held; Mr. Runkle recommended that Mrs. Fritz and Ms. Ocker contact Mr. David Hines, Zoning
104 Administrator for the Central Keystone Council of Governments (CK-COG), regarding this matter.
105

106 Mr. Runkle inquired if the Central Keystone Council of Governments (CK-COG) has begun providing the
107 Borough with an itemized zoning invoice of the "Cost to Borough". Mrs. Metzger reported that she met
108 with Ms. Robin Fox, Zoning Administrative Assistant for the CK-COG; Ms. Fox indicated that the CK-
109 COG is currently working on developing an itemized invoice since their program isn't currently set up that
110 way and that she anticipates to have an itemized invoice for Borough Council next month.
111

112
113 Motion by: Tod M. Steese

114 Second by: Paul E. Bottiger
115

116 **MOTION: To approve the Mifflinburg Borough Zoning Report for March 2016 and authorize**
117 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,092.47.**
118

119 Yes -- Mr. Bottiger, Mr. Fry, Mr. Steese, Mr. Zimmerman, Mr. Berkheiser, Mrs. Hackenberg
120

121 No -- None
122
123

124 Mr. Rowe provided Borough Council with an update on the status of the improvements at the Mifflinburg
125 Hose Company Building located at 325 Chestnut Street. Mr. Rowe reported that Providence Engineering
126 Corporation has provided the required contracts for the for the 2016 Mifflinburg Hose Company Project.
127 There is a meeting scheduled next week to look at the concrete apron and the trench drain at the entrance to
128 the Mifflinburg Hose Company. It's anticipated that the project will be ready to go out for construction
129 subsequent to the Hose Company festivities. Mrs. Metzger reminded Borough council that they took action
130 at the Tuesday, March 19, 2013 regular Borough Council meeting to accept the proposal from Larson
131 Design Group to provide Structural Engineering Services to review the Hose Company Building to help
132 determine what necessary repairs should be completed. Mrs. Metzger clarified that this work should be the
133 last of these repairs.
134

135 Mrs. Metzger informed Borough Council that she has received a request from the Mifflinburg Heritage &
136 Revitalization Association (MHRA); MHRA is requesting that the Borough provide the following
137 assistance for the Mifflinburg Mayfest's Red White & Brew event on Saturday, May 14, 2016:
138

- 139 - Water service to the VFW Carnival Grounds for the event.
- 140 - Provide but not install two (2) electric bag carts.

141
142 A copy of the request has been included in the information tonight. Borough Council action is requested to
143 approve this request.
144

145 Motion by: Paul E. Bottiger
146 Second by: Troy A. Berkheiser
147

148 **MOTION: To provide water services to the Mifflinburg VFW Carnival Grounds and to provide but**
149 **not install two (2) electric bag carts for the Mifflinburg Heritage & Revitalization Association**
150 **(MHRA) on Saturday, May 14, 2016 in order to conduct the Mifflinburg Mayfest's Red White &**
151 **Brew event.**
152

153 Approved via unanimous voice vote.
154
155

156 Mrs. Metzger informed Borough Council that she has received a request from Mr. Juergen Seefeldt, Co-
157 Chairman of the Mifflinburg Oktoberfest Committee; Mr. Seefeldt is requesting that the Borough provide
158 the following assistance for the 2016 Oktoberfest on Friday, September 30 and Saturday October 1, 2016:
159

- 160 - Water service to the VFW Carnival Grounds for the event.
- 161 - Assistance in transporting picnic tables; both from the VFW Grounds and the Weirick House.
- 162 - Provide but not install three (3) electric bag carts.

163
164 A copy of the request has been included in the information tonight. Borough Council action is requested to
165 approve this request.
166

167 Motion by: Paul E. Bottiger
168 Second by: Troy A. Berkheiser
169

170 **MOTION: To provide water services to the Mifflinburg VFW Carnival Grounds; assistance in**
171 **transporting picnic tables, both from the VFW Grounds and the Weirick House; and to provide but**
172 **not install three (3) electric bag carts for the Mifflinburg Oktoberfest Committee on Friday,**
173 **September 30 and Saturday October 1, 2016 in order to conduct the 2016 Oktoberfest.**
174

175 Mrs. Hackenberg inquired how long it takes the Borough Maintenance Employees to provide these
176 services. Mr. Zimmerman stated that it takes the Borough Maintenance Employees about four (4) hours to
177 provide these services.
178

179 Approved via unanimous voice vote.
180
181

182 Mrs. Metzger informed Borough Council that she has received a request from Ms. Michaele Kelly, Race
183 Committee/Permit Director, on behalf of the Turkey Trot Race Committee and Fit for Funds, LLC. The
184 Turkey Trot Race Committee and Fit For Funds, LLC are requesting Borough Council permission to utilize
185 the Mifflinburg Community Park and Borough streets on Thanksgiving morning, Thursday, November 24,
186 2016, in order to conduct the annual "Turkey Trot 5K and Kids' ½ mile Fun Run" event. A copy of the
187 request has been included in the information tonight along with a map of the proposed race route and their
188 certificate of insurance. The proposed race route has been review by the Mifflinburg Police Department
189 and they indicated that they were okay with the route as proposed. Borough Council action is requested to
190 approve this event.
191

192 Motion by: Tod M. Steese
193 Second by: Richard J. Fry
194

195 **MOTION: To authorize the Turkey Trot Race Committee and Fit For Funds, LLC to utilize the**
196 **Mifflinburg Community Park and Borough Streets on Thanksgiving morning, Thursday, November**
197 **24, 2016, in order to conduct the annual "Turkey Trot 5K and Kids' ½ mile Fun Run" event;**
198 **contingent upon completion and submission of the required paperwork and the security deposit in**
199 **the amount of \$250.00.**
200

201 Approved via unanimous voice vote.
202

203 Mrs. Metzger reported that the First Community Partnership Foundation (FCFP) is celebrating one hundred
204 (100) years and is offering to help the Borough with a free Community Day at the Mifflinburg Community
205 Pool on Saturday, June 11, 2016. The FCFP will be providing a grant to cover the costs for the lifeguards
206 and pool staff for this event. Mr. Ron Bollinger, Park/Pool Director, is suggesting that any approval would
207 be for a specified time period, rather than the whole day, and be limited to a specified number of swimmers
208 for safety reasons. Mr. Bollinger is recommending 5:00 PM - 8:00 PM, and limited to 150 swimmers.
209 Borough Council action is requested to consider participation in this event.

210
211 Motion by: Paul E. Bottiger
212 Second by: Duane L. Zimmerman

213
214 **MOTION: To approve participation in the First Community Partnership Foundation (FCFP) event**
215 **for a free Community Day at the Mifflinburg Community Pool on Saturday, June 11, 2016 from 5:00**
216 **PM – 8:00 PM, with the condition that the event be limited to 150 swimmers.**

217
218 Approved via unanimous voice vote.
219

220
221 Mrs. Metzger informed Borough Council that American Municipal Power, Inc. (AMP) has presented the
222 Borough with a Schedule to Master Services Agreement for participation in safety and training programs.
223 A copy of the agreement has been included in the information tonight. Borough Council action is
224 requested on this matter.

225
226 Motion by: Duane L. Zimmerman
227 Second by: Paul E. Bottiger

228
229 **MOTION: To accept the Schedule to Master Services Agreement with American Municipal Power,**
230 **Inc. (AMP) for participation in safety and training programs.**

231
232 Approved via unanimous voice vote.
233

234
235 Mrs. Metzger reported that Mr. Jason Mitchell, the Borough Public Works Supervisor, met with the
236 Borough's local PennDOT Service Representative to review the list for the Annual Street and Alley Paving
237 Project. A copy of the list will be emailed to Borough Council members subsequent to tonight's meeting
238 for their review. Mrs. Metzger requested Borough Council action to authorize her to solicit bids for the
239 2016 Annual Street and Alley Paving Project.

240
241 Motion by: Tod M. Steese
242 Second by: Paul E. Bottiger

243
244 **MOTION: To authorize Mrs. Metzger to solicit bids for the 2016 Annual Street and Alley Paving**
245 **Project.**

246
247 Approved via unanimous voice vote.
248

249
250 Mrs. Metzger reported that Mrs. Erin Threet, HRG, Inc., has completed the majority of the NPDES Permit
251 renewal and will submit it before the May 1st deadline. Mrs. Metzger clarified that it can take up to six (6)
252 months for DEP to renew this permit application.

253
254 Mrs. Metzger provided Borough Council with an update on the status of the 3rd Street Bridge Replacement
255 Project. Mrs. Metzger reported that she, Mr. Rowe, and Mr. Jason Mitchell, the Borough Public Works
256 Supervisor, attended the pre-construction meeting for the 3rd Street Bridge Replacement Project on
257 Wednesday, April 13, 2016. It's anticipated that this project will begin around Monday, May 9, 2016 with
258 tree removal.

259
260 Mrs. Metzger reported that she asked the contractor for the 3rd Street Bridge Replacement Project if there
261 was any way that they could work with the Borough to get the 3rd Street Lift Station coating work done.
262 The contractor indicated that they would be willing to give the Borough a price to complete the work. Mr.
263 Sullivan, PennDOT, indicated that this work would have to be completed outside of the contract. Mrs.
264 Metzger informed Borough Council that she has contacted Mrs. Erin Threet, HRG, Inc., to help get the
265 product information and application process information together to request a quote from the contractor.
266 Mrs. Metzger inquired whether or not this process is permissible and meets the procurement requirements.
267 A discussion was held; Mr. Runkle advised Borough Council that he would just complete the work.
268
269

270 Mrs. Metzger provided Borough Council with an update on the status of the Walnut Street Project. Mrs.
271 Metzger reported that the notice-to-proceed for the Walnut Street Project was issued on Thursday, March
272 31, 2016. All of the trees have been removed and the contractor has mobilized to the site and began work
273 on Wednesday, April 13, 2016. The substantial completion date for this project is scheduled for Tuesday,
274 June 28, 2016.

275
276 Mrs. Metzger reported that Borough Management has requested a proposal for the engineering design work
277 for the Woodland Estates Water Main from HRG, Inc. The Borough has not yet received all of the required
278 Community Development Block Grant (CDBG) approvals, but they can begin preliminary design with the
279 hope that this project could still be bid and completed in late 2016. It's anticipated that this proposal should
280 be ready for Borough Council consideration at the Tuesday, May 17, 2016 regular Borough Council
281 meeting.

282
283 Mrs. Metzger informed Borough Council that in conjunction with the Borough's TreeVitalize Grant, Mr.
284 Rowe has made plans for twelve (12) new trees to be planted at the Mifflinburg Community Park on Arbor
285 Day, Friday, April 29, 2016. These trees will be planted by the Mifflinburg Area High School (MAHS) Ag
286 students and will be a part of the Annual Arbor Day celebration. Mr. Rowe stated that he received an email
287 earlier today indicating that the MAHS Ag students will be at the Mifflinburg Community Park from 8:00
288 AM – 1:30 PM.

289
290 Mrs. Metzger reported that Mr. Jason Mitchell, the Borough Public Works Supervisor, has put several
291 maintenance items out for quotes. Due to some previously expressed concerns by Borough Council, a copy
292 of the quote tabulation for the Annual Mowing Project has been included in the information tonight for
293 Borough Council review. The quote opening was held on Friday, March 17, 2016 at 1:00 PM. There were
294 two (2) bids received and are as follows:

295
296

Big Pop's Mowing	\$366.00 per mowing
Keystone Lawncare & Landscapes	\$400.00

297
298

299 These quotes were received on a unit price/area per mowing for two (2) years. Borough Management is
300 recommending that Borough Council take action to award the contract to Big Pop's Mowing for the unit
301 price amount totaling \$366.00 per mowing. This contract is recommended based on the Borough's current
302 staffing and equipment situation. Based on the Borough's past mowing history it is estimated that this will
303 cost approximately \$8,800.00 for the year which is within the budgeted amount for this work.

304
305 Motion by: Paul E. Bottiger
306 Second by: Troy A. Berkheiser
307

308 **MOTION: To award the two (2) year Annual Mowing contract to Big Pop's Mowing for the unit**
309 **price amount totaling \$366.00 per mowing.**

310
311 Mr. Zimmerman expressed that he is totally against contracting out the mowing, especially to Big Pop's
312 Mowing due to the issues that the Borough has had with them in the past. Above and beyond that, the
313 Borough has employees that they are already paying that can do this work; it's time the Borough starts to
314 do their own work. A discussion was held; Mr. Bottiger stated that he believes contracting out the mowing
315 is the cheaper route to go and the Borough should address the issues they have with Big Pop's Mowing.

316
317 Yes – Mr. Fry, Mr. Steese, Mr. Berkheiser, Mr. Bottiger, Mrs. Hackenberg

318
319 No – Mr. Zimmerman
320
321

322 Mrs. Metzger reported that PennDOT required Dave Gutelius Excavating, Inc. to provide engineered
323 drawings for the storm water work along SR 3003 (8th Street) since the work was much more extensive
324 than anticipated. Once the drawings were approved by PennDOT the work was completed. This work was
325 completed on Friday, April 15, 2016. During the course of this work, a water leak was detected. The
326 Borough will be required to perform further work to locate the exact location of the leak.

327
328 Mrs. Metzger informed Borough Council that Dave Gutelius Excavating, Inc. completed the sewer lateral
329 abandonments at Haney Park on Tuesday, April 12, 2016. The second lateral was more work than
330 anticipated, and will likely result in a higher cost than anticipated. The second abandonment eliminated a
331 large area of inflow into the sewer main since it was located near a spring. This lateral and main were
332 extremely deep and encased in concrete thus making efforts for a spot repair much more difficult.

333
334 Mrs. Metzger informed Borough Council that the water service repairs on 8th Street and on Thompson
335 Street were repaired by Dave Gutelius Excavating, Inc. on Monday, April 18, 2016.
336

337 Mrs. Metzger reported that the Borough Maintenance Employees have cleaned the intake and flushed the
338 Mountain Line in hopes that the Borough can use this source if necessary while the Production Well No.
339 PW-2 is required to be out of service (per the terms of our permit).

340
341 Mrs. Metzger announced that the Borough will be flushing hydrants on Wednesday, May 11, 2016. This is
342 maintenance work that should be completed annually.

343
344 Mrs. Metzger reported that Wagner, Dreese, Elsasser (W.D.E.) & Associates, PC has completed their field
345 work for the 2015 Annual Audit. Due to the impending tax return deadline, the Audit meeting with the
346 Finance Committee has been rescheduled until Tuesday, May 17, 2016 at 6:00 PM.

347
348 Mrs. Metzger announced that Mockenhaupt Benefits Group (MBG) has prepared the Borough's Act 205
349 reports for the Borough Pension Plans. Mr. Bill Asay, Mockenhaupt Benefits Group, will be meeting with
350 Borough Employees regarding their annual pension statements on Monday, April 25, 2016 beginning at
351 2:30 PM and then meeting with the Finance/Personnel Committee at 4:30 PM to review the Act 205 report
352 findings and the Pension Plans in general.

353
354 Mrs. Metzger informed Borough Council that she has been contacted by the Auditor General's office; they
355 plan to begin the audit for the Police and Non-uniformed Pension Plans for the years ending 2014 and 2015
356 in the very near future. Mrs. Metzger reported that she sent the majority of the information requested and is
357 awaiting a scheduled visit from the auditor.

358
359 Mrs. Metzger reported that Mr. Tony Romig has successfully completed his probationary period as of
360 Tuesday, April 7, 2016. Borough Council action is requested to grant Mr. Romig permanent full-time
361 employment status as an Electric Lineman Apprentice/Lineman III under the terms of the current non-
362 uniformed employment contract and grant Mr. Romig a \$0.50/hr. raise.

363 Motion by: Tod M. Steese

364 Second by: Richard J. Fry

365
366
367 **MOTION: To grant Mr. Tony Romig permanent full-time employment status effective Tuesday,**
368 **April 7, 2016 as an Electric Lineman Apprentice/Lineman III under the terms of the current non-**
369 **uniformed employment contract and grant Mr. Romig a \$0.50/hr. raise.**

370
371 Yes – Mr. Steese, Mr. Zimmerman, Mr. Berkheiser, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

372
373 No – None

374
375
376 Mrs. Metzger reported that Mr. Bradley Sauers has passed the Sewer Operator's Examination and is now
377 prepared to apply for his license. Mrs. Metzger recommended that a \$0.50/hr. merit raise be given to Mr.
378 Sauers.

379
380 Motion by: Tod M. Steese

381 Second by: Richard J. Fry

382
383 **MOTION: To give Mr. Bradley Sauers a \$0.50/hr. merit raise.**

384
385 Mr. Berkheiser inquired if Borough Council should wait to give Mr. Sauers a \$0.50/hr. merit raise until he
386 physically receives his license.

387
388
389 Motion by: Tod M. Steese

390 Second by: Richard J. Fry

391
392 **MOTION: To amend the previous motion to include "effective as soon as Mr. Sauers physically**
393 **receives his license".**

394
395 Yes – Mr. Zimmerman, Mr. Berkheiser, Mr. Bottiger, Mr. Fry, Mr. Steese, Mrs. Hackenberg

396
397 No – None

398
399
400
401

402 Mrs. Metzger informed Borough Council that Mr. Ron Bollinger, the Park Director, has prepared a memo
403 requesting that the following additional employees be hired for the 2016 Season at the Mifflinburg
404 Community Pool due to some resignations or reduced availability of our rehires:

406 Molly Kerstetter	Randall Brininger	Mashayla Valentine
407 Aiden Bomgardner	Aaron Lichtel	Thomas Lichtel

408
409 A copy of the memo has been included in the information tonight. Borough Council action is requested to
410 hire the individuals as recommended by Mr. Bollinger.

411
412 Motion by: Tod M. Steese
413 Second by: Richard J. Fry

414
415 **MOTION: To hire the following additional employees for the 2016 Season at the Mifflinburg**
416 **Community Pool as recommended by Mr. Ron Bollinger, the Park Director:**

418 Molly Kerstetter	Randall Brininger	Mashayla Valentine
419 Aiden Bomgardner	Aaron Lichtel	Thomas Lichtel

420
421 Approved via unanimous voice vote

422
423
424 Mrs. Metzger informed Borough Council that she has received Mr. Bryan E. Rohland's letter of resignation
425 from the Mifflinburg Zoning Hearing Board. Borough Council action is requested to accept Mr. Rohland's
426 letter of resignation.

427
428 Motion by: Tod M. Steese
429 Second by: Troy A. Berkheiser

430
431 **MOTION: To accept Mr. Bryan E. Rohland's letter of resignation from the Mifflinburg Zoning**
432 **Hearing Board**

433
434 Approved via unanimous voice vote.

435
436
437 Mrs. Metzger reported that the Borough has recently become aware that the window seals on the Borough
438 Building are not anchored in place. A preliminary quote for this work has been obtained in the amount of
439 \$8,500.00. Mrs. Metzger clarified that another quote or two (2) would be obtained for this work. A
440 discussion was held; Mrs. Hackenberg suggested that Mrs. Metzger should contact the SUN Area
441 Technical Institute students to see if they could complete this work.

442
443 Mrs. Metzger requested an executive session to discuss several personnel matters and potential litigation.

444
445 Mayor Cooney announced that he posted a warning on *Facebook* regarding a company called HomeServe
446 USA. Mayor Cooney explained that a Borough resident has notified him that HomeServe USA have sent
447 out their mailings as they do each year. The mailings are an offer to purchase insurance for their water
448 lines and possibly other home-related items. Mayor Cooney clarified that the company is not affiliated
449 with the Borough; however he posted a warning on *Facebook* to avoid confusion which usually occurs each
450 year when HomeServe USA sends out their mailings. It's especially confusing to those Borough resident
451 who live in or near one of the Borough summer work zones where paving water line and sewer line work is
452 being completed.

453
454 Mayor Cooney reported that there was a Public Safety Committee meeting held to review the proposed race
455 course for the Mifflinburg Miracle Mile event that is scheduled for Thursday, June 9, 2016 from 5:30 PM
456 to 7:30 PM. The Public Safety Committee has approved the proposed race course for the Mifflinburg
457 Miracle Mile event and a letter will be sent to notify them.

458
459 Mayor Cooney congratulated the Mifflinburg Hose Company located at 325 Chestnut Street on receiving
460 their newest addition to the fleet.

461
462 Mayor Cooney informed Borough Council that the Borough's Dog Law Ordinance needs to be updated.
463 Sample ordinances have been obtained from the Borough of Lewisburg and the Borough of Milton.
464 Borough Council direction is requested as to whether or not they want Mr. Runkle to revise this ordinance.
465 It was the consensus of Borough Council to direct Mr. Runkle to draft an ordinance revision.

466
467 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
468 March 2016 included in the information tonight.

469

470 Chief Bickhart presented Borough Council with some Monthly Highlights for the Mifflinburg Police
471 Department for March 2016.

472
473 Chief Bickhart announced that the Mifflinburg Police Department purchased a 2016 Ford Police Interceptor
474 4 Door AWD on Tuesday, March 29, 2016 from Tri-Star Motors. It's anticipated that the new unmarked
475 police vehicle will be in service by the end of May 2016.

476
477 Chief Bickhart requested an executive session to discuss personnel matters.

478
479 Mrs. Hackenberg inquired what time curfew is for the Borough of Mifflinburg. Chief Bickhart stated that
480 in accordance with §7-1 *Curfew Established for Children Under Age of 18*, it shall be unlawful for persons
481 under 18 years of age (such persons being defined for the purpose of this ordinance as children) to be or
482 remain in or upon any of the streets, alleys, parks or public places in the Borough of Mifflinburg at night,
483 after the hour of 10:00 PM, unless such child is accompanied by parent, guardian or other person in loco
484 parentis. After the hour of 10:00 PM all such children shall be required to be at home or out of the streets,
485 alleys, parks and public places in the Borough, except as herein provided for. Such children may be on the
486 public streets when traveling between the child's home, school, church or work-related activity after curfew
487 hours. Mrs. Hackenberg inquired if this curfew is the same for at the Mifflinburg Community Park. Chief
488 Bickhart reported that the Mifflinburg Community Park shall be available for use by the general public
489 from April 15th through October 15th of each calendar year from 6:00 AM to 9:00 PM, except during
490 special events. Mrs. Hackenberg expressed that she believes an article should be placed in the "*Mifflinburg*
491 *News & Views*" regarding curfew

492
493 Mr. Berkheiser reminded Borough Council that the following meetings have been scheduled:

494
495 Pension meeting Monday, April 25, 2016 at 4:30 PM
496 Audit meeting Tuesday, May 17, 2016 at 6:00 PM
497

498 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
499 Development (MRED) Alliance. Mayor Cooney provided Borough Council with an update on the
500 following businesses in the Borough:

- 501
502 1. The Buggy Town Sub Shop has opening up shop at 456 Chestnut Street.
503 2. The Buffalo Valley Church of the Brethren (BVCOB) is in the process of opening up a Next
504 Door Neighborhood Outreach at 441 Chestnut Street.
505

506 Mrs. Hackenberg informed Borough Council that they received a copy of the Engineer's Report for April
507 2016 included in the information tonight.
508

509 Mr. Runkle provided Borough Council with an update on the status of the following items that he has been
510 working on:

- 511
512 • The Central Keystone Council of Governments (CK-COG) Property Maintenance Agreement.
513 • The Pole Attachment Agreement for Windstream Communications.
514 • The Pole Attachment Agreement for the Mifflinburg Area School District (MASD).
515 • The Borough's Collection Policy.
516

517 Mr. Runkle informed Borough Council that included in the information tonight they received a copy of a
518 resolution to allow participation and voting by telecommunication device. Mr. Runkle clarified that this
519 resolution is a form resolution that was provided by the Pennsylvania Association of Boroughs (PSAB).
520 Borough Council direction is requested on whether or not they want to adopt this resolution.
521

522 Motion by: Troy A Berkheiser
523 Second by: Paul E. Bottiger
524

525 **MOTION: To adopt a resolution to allow participation and voting by telecommunication device.**
526

527 Mr. Steese reported that he has a problem with allowing participation and voting by telecommunication
528 device due to how things were handled in the past. Mr. Steese expressed that he believes Borough Council
529 members should have to be present at the meetings to vote, that way they hear the arguments and what
530 other Borough Council members or anybody else has to say. A lengthy discussion was held; Mr. Bottiger
531 stated that he doesn't think this resolution is necessary.
532

533 Yes – None
534

535 No – Mr. Berkheiser, Mr. Bottiger, Mr. Fry, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg
536

537 Mr. Runkle requested an executive session to discuss potential litigation.

538
539 Mayor Cooney informed Borough Council that he participated in or will be participating in the following
540 meetings or events:

- 541 • The ribbon cutting for Tastecraft Market located at 315 Chestnut Street that was held on
542 Monday, April 4, 2016.
- 543 • A presentation in Williamsport, PA for Project Bald Eagle. Project Bald Eagle is an
544 organization that is leading coalition efforts to stem the tide of the heroin epidemic through
545 Education, Prevention, Treatment, Enforcement and Data Monitoring. Mayor Cooney stated
546 that he is working to bring this presentation to Union County.
- 547 • The Arbor Day celebration that is scheduled for Friday, April 29, 2016 at 10:00 AM at the
548 Mifflinburg Community Park.
- 549 • The Annual Easter Egg Hunt that the Mifflinburg American Legion Post 410 and the
550 Mifflinburg Moose co-sponsored at the Mifflinburg VFW Carnival Grounds on Saturday,
551 March 19, 2016 at 11:00 AM.

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553
554 Mr. Fry reported that it seems that the 2nd most popular item (after the Christkindl Market) that Borough
555 residents bring-up to him is a place to drop-off tree trimmings. Mr. Zimmerman expressed that he believes
556 having a place to drop-off tree trimmings is an excellent idea. A Streets & Property Committee meeting
557 was scheduled for Tuesday, May 3, 2016 at 7:00 PM to further discuss this matter.

558
559 Mr. Runkle announced that a court case that came out a while ago that has to do with sign regulations.
560 Many municipalities are looking at their existing sign regulations to ensure that they are not in any way
561 unconstitutional. Mr. Runkle stated that if Borough Council wants him to, he can review the Borough
562 Zoning Ordinance to ensure that none of the sign regulations need to be revised due to this court case.

563
564 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An
565 executive session was held from 9:07 PM to 9:50 PM.

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568 Motion by: Troy A. Berkheiser

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570 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

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572 Approved via unanimous voice vote.

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575 Meeting adjourned at 9:51 PM.

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577 Respectfully Submitted,

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579
580 Misty L. Ross
581 Assistant Borough Secretary